

General Information – Input(1)

Confirm/Change Participant Information

General Information

Workplace Information

DC Plan Information

Other Pension Plan Information

Fields marked with an asterisk (*) can be modified. Click the "Confirm" button after you have updated the information. Enter dates in the "yyyymmdd" format using half-size (one-byte) numerals. For example, August 1, 2022 should be entered as 20220801.

Please submit or update the personal information below. By doing so, you agree to let us, within the scope of business activities listed below, use the information you have submitted, provide the information to others, and share it with outside entities contracted to process the data.

We encourage you to provide information in the non-required fields unless you belong to the small enterprise mutual aid plan. The information you provide may be used for:

- Administrative processes for defined contribution pension plans
- Providing information to plan sponsors (for corporate pension plan participants only)
- Providing information to participants in the small enterprise mutual aid plan (registration is required by law)
- Input information for small enterprise mutual aid plans

Support desk for inquiries pertaining to privacy protection:

Please contact the officer in charge of personal information at the AnswerCenter by using the inquiry form available at:

<https://www.kidsdc.co.jp/ia/formprivacy/>

(Can not be accessed via mobile phones)

Privacy Protection Administrator: Personal Information Protection General Manager

1

Participant name	Kana	リッポ 知
	Kanji	損保 太郎
Date of name change		
Gender		Hidden
Date of birth		1971/11/30
Basic pension number		0123456789
Insured person category of National Pension		Category 2 insured persons
Application date		2011/08/01
Date of eligibility		2011/08/01
Postal code		163-1650
Residence status		Resident (in Japan)
Date of address change		
Address	Prefecture, City, Town	Kana
		Kanji
		東京都新宿区西新宿
	Chome	Kana
		Kanji
		1 - 2 5 - 1
Building		Kana
		Kanji
		0639
Telephone number (home)		03-1234-5678
* Cell phone number (personal)	<input type="text" value="090-1234-1234"/>	Example : 000-0000-0000
* Fax number (home)	<input type="text"/>	Example : 00-0000-0000

1 Name, Address, etc.

This section displays the name, address, and other personal details currently registered with Sampo Japan DC Securities.

Items indicated an asterisk(*) may be registered or updated on this screen.

Your particular eligibility classification determines what items can be updated (Refer to "DC Plan Information").

• Enter dates, telephone numbers, and other numeric data in half-size (one-byte) characters.

• Enter addresses and other details that require Japanese characters in two-byte characters.

Should any of the personal details indicated be incorrect, contact the department of your company that handles your defined contribution pension plan if you are a participant in corporate type defined contribution pension plan, or, contact the AnswerCenter if you are not a participant in corporate type defined contribution pension plan so we can assist you with the procedures.

General Information – Input(2)

2

Registration/change of email address

Please register or change your email address after confirming and agreeing to the "Purposes of Use of Email Address and Important Notes" below.

I agree to the following regarding services using an email address, and hereby register my email address.

☐ I agree to "Purposes of Use of Email Address and Important Notes".

3

Setting up email destination

- Please register your email destination to receive notifications from our company.
- Not all email addresses can be deleted. At least one email address must remain.
- We will inform you by email when "Account Statement for Defined Contribution Pension Plan" is updated or when a change in the receiving method is accepted. So, please make sure to register your email address.
- To register your email address, please enter your e-mail address, designate it as e-mail destination, and click the "Confirm" button.
- Multiple email destinations can be set up and deleted.
- To change your email address, please enter a new email address and click the "Confirm" button.

*Email destination	*Email address	Registrant	Registration date	*Delete
<input type="checkbox"/>	(Work) <input type="text"/> (half-width character)	Not registered	Not registered	<input type="checkbox"/> Delete
<input type="checkbox"/>	(Home) <input type="text"/> (half-width character)	Not registered	Not registered	<input type="checkbox"/> Delete
<input type="checkbox"/>	(Mobile) <input type="text"/> (half-width character)	Not registered	Not registered	<input type="checkbox"/> Delete

The registration date refers to the date when you last changed your email address or email destination.

2

Registration/change of email address

To register or change your email address, you are required to confirm and agree to the "Purposes of Use of Email Address and Important Notes".

3

Setting up email destination

You can set up an email destination(s).

General Information – Input(3)

4

Small enterprise mutual aid plans

Participants of defined contribution pension plans are required by law to notify their plan administrator if they receive mutual aid or a cancellation payout from the Small Business Mutual Aid (limited to participants aged 41 or older, etc.).

Please fill in all the fields below.

Enter all dates in the fields in "yyyymmdd" format (ex. June 1, 2009 = 20090601) using half-size (one-byte) numerals.
Enter all cash values using numerals only.

Type of plan	小規模企業共済
+ Date of benefit payment	<input type="text"/>
+ Amount of deduction from retirement income (yen)	<input type="text"/>
+ Date of employment	<input type="text"/>
+ Date employment ended	<input type="text"/>

5

Information for account from which plan contributions are deducted

Financial institution name	
Branch	
Financial institution code	
Branch number	
Account number	
Type of account	
Name of account holder (kana)	

4

Small enterprise mutual aid plans

Enter the required information if you are enrolled in a small enterprise mutual aid plan. Enter all details in half-size (one-byte) characters. Dates must be entered in "yyyymmdd" format (for example, 20090601).

5

Information for account from which plan contributions are deducted

This section displays bank account details of accounts from which individual-type defined contribution pension plan participants pay pension contributions.

To specify a different account for such purposes, you must submit the required written documents which can be downloaded from "Downloading Application Forms" accessible from the "Request Documents" menu.

6 Beneficiary information for death lump-sum benefit

Name of beneficiary	Kana	
	Kanji	legal heir
Relationship to the participant		

7 Confirm

6 Beneficiary information for death lump-sum benefit

This section displays the name of the beneficiary designated to receive lump-sum death benefits. If a beneficiary has not been explicitly designated then, as stipulated in the Defined Contribution Pension Act of Japan, the beneficiary is deemed to be the person next in line to the deceased (eg. spouse or other).

To specify a beneficiary, you must submit the required written documents. The "Application for Designation of Beneficiary for Lump-sum death Benefit" documentation can be downloaded from "Downloading Application Forms" accessible from the "Request Documents" menu.

7 "Confirm" button

Click "Confirm" after verifying the information you have provided.

General Information - Verify

Confirm/Change Participant Information

General Information

8 To update the following information, click the "Submit" button.

Participant name	Kana	リッポ 知
	Kanji	損保 太郎
Date of name change		
Gender	非表示	
Date of birth	1971/11/30	
Basic pension number		0123456789
Insured person category of National Pension		Category 2 insured persons
Effective date		2011/06/15

Small enterprise mutual aid plans

Type of plan	小規模企業共済
Date of benefit payment	
Amount of deduction from retirement income (yen)	
Date of employment	
Date employment ended	

Beneficiary information for death lump-sum benefit

Name of beneficiary	Kana	
	Kanji	legal heir
Relationship to the participant		

9 [Return to previous screen](#)

10 [Submit](#)

8 General Information

Verify the details you have provided.

9 "Return to previous screen" link

If any details need to be changed, click on "Return to previous screen" and re-enter all required information.

10 "Submit" button

Click Submit after verifying the information you have provided.

General Information - Request Submitted

Confirm/Change Participant Information

General Information

11

The following information has been updated.

Participant name	Kana	ソノネ 知子
	Kanji	損保 太郎
Date of name change		
Gender	非表示	
Date of birth	1971/11/30	
Static pension number	0123456789	
Insured person category of National Pension	Category 2 insured	
Date of benefit payment		
Amount of deduction from retirement income (Yen)		
Date of employment		
Date employment ended		
Beneficiary information for death lump-sum benefit		
Name of beneficiary	Kana	
	Kanji	法定相続
Relationship to the participant		

11 Request submitted message

Once you have submitted the updated details, all of your updated general account information will be displayed.